



# **YOUTH COMMISSION AGENDA MEETING OF August 28, 2023**

City Hall North- 1600 Truxtun Avenue, First Floor, Conference  
Room A  
Special Meeting- 4:30 p.m.

[www.bakersfieldcity.us](http://www.bakersfieldcity.us)

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## **AGENDA**

### **1. ROLL CALL**

### **2. PUBLIC STATEMENTS**

- a. Agenda Item Public Statements
- b. Non-Agenda Item Public Statements

### **3. SUMMARY REPORT**

- c. Adoption of the June 19, 2023 Special Youth Commission meeting minutes  
Staff recommends adoption of the June 19, 2023 Youth Commission meeting minutes
- d. Adoption of the March 27, 2023 Youth Commission meeting minutes  
Staff recommends adoption of the March 27, 2023 Youth Commission meeting minutes

### **4. NEW BUSINESS**

- a. Presentation regarding the Ralph M. Brown Act and review of the Youth Commission Bylaws, by Deputy City Attorney Elizabeth Villanueva  
Staff recommends receive and file of the presentation
- b. Election of the Chair and Co-Chair of the Bakersfield Youth Commission for FY 2023-2024  
Staff recommends election of the Chair and Co-Chair of the Bakersfield Youth Commission for FY 2023-2024

### **5. STAFF COMMENTS**

### **6. COMMISSION COMMENTS**

### **7. ADJOURNMENT**

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# ADMINISTRATIVE REPORT

**MEETING DATE:** 8/28/2023

2. a.

**TO:** Bakersfield Youth Commission

**FROM:**

**CREATED BY:**

**DATE:**

**WARD:**

**SUBJECT:** Agenda Item Public Statements

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**STAFF RECOMMENDATION:**

**BACKGROUND:**



# ADMINISTRATIVE REPORT

**MEETING DATE:** 8/28/2023

2. b.

**TO:** Bakersfield Youth Commission

**FROM:**

**CREATED BY:**

**DATE:**

**WARD:**

**SUBJECT:** Non-Agenda Item Public Statements

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**STAFF RECOMMENDATION:**

**BACKGROUND:**



# ADMINISTRATIVE REPORT

**MEETING DATE:** 8/28/2023

3. c.

**TO:** Bakersfield Youth Commission  
**FROM:** Nathan Gutierrez, Management Assistant  
**CREATED BY:** Nathan Gutierrez, Management Assistant  
**DATE:** 8/25/2023  
**WARD:**  
**SUBJECT:** Adoption of the June 19, 2023 Special Youth Commission meeting minutes

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## STAFF RECOMMENDATION:

Staff recommends adoption of the June 19, 2023 Youth Commission meeting minutes

## BACKGROUND:

## ATTACHMENTS:

Description		Type
▢	June 19, 2023 Special Youth Commission Meeting	Backup Material
	Minutes	



# YOUTH COMMISSION MINUTES MEETING OF June 19, 2023

City Hall North- 1600 Truxtun Avenue, First Floor,  
Conference  
Room A  
Special Meeting- 4:30 p.m.

[www.bakersfieldcity.us](http://www.bakersfieldcity.us)

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## 1. ROLL CALL

Commissioners Present: Bell, Vargas (A)(seated at 4:41 p.m.),  
Tarango, Simpson, Pursel (A), Kakarla, Brar  
(A), Webster,

Commissioners Absent: Resolme, Beardsley, Nahama (A), Batth, Tran  
(A)

## 2. PUBLIC STATEMENTS

a. Agenda Item Public Statements

None.

b. Non-Agenda Item Public Statements

None.

## 3. SUMMARY REPORT

a. Adoption of the May 22, 2023, Youth Commission meeting minutes.

**Motion by Commissioner Tarango to approve the minutes of the  
May 22, 2023, meeting, seconded by Webster. Motion unanimously  
approved.**

b. Adoption of the April 24, 2023, Youth Commission meeting minutes.

**Motion by commissioner Webster to approve the minutes from the  
April 24, 2023, meeting, seconded by Kakarla. Motion unanimously  
approved.**

**4. NEW BUSINESS**

- a. Complete Youth Commission recruitment video to be used on the City of Bakersfield's social media platforms.

**5. STAFF COMMENTS**

Management Assistant Gutierrez reminded the Commissioners who are seniors or who are not planning to serve on the Commission next year to turn in their resignation letters.

Deputy City Attorney Villanueva thanked the Commissioners for their participation.

**6. COMMISSION COMMENTS**

Commissioner Bell thanked everyone for their participation in making the recruitment video.

**7. ADJOURNMENT**

The meeting adjourned at 5:42 p.m.

# ADMINISTRATIVE REPORT

**MEETING DATE:** 8/28/2023

3. d.

**TO:** Bakersfield Youth Commission  
**FROM:** Nathan Gutierrez, Management Assistant  
**CREATED BY:** Nathan Gutierrez, Management Assistant  
**DATE:** 8/25/2023  
**WARD:**  
**SUBJECT:** Adoption of the March 27, 2023 Youth Commission meeting minutes

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## STAFF RECOMMENDATION:

Staff recommends adoption of the March 27, 2023 Youth Commission meeting minutes

## BACKGROUND:

## ATTACHMENTS:

Description	Type
📎 March 27, 2023 Youth Commission minutes	Backup Material



# YOUTH COMMISSION MINUTES MEETING OF March 27, 2023

City Hall North - 1600 Truxtun Avenue, First Floor,  
Conference Room A  
Regular Meeting - 4:30 p.m.

[www.bakersfieldcity.us](http://www.bakersfieldcity.us)

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## 1. ROLL CALL

Commissioners Present: Bell, Tarango (seated at 4:44 p.m.), Resolme, Simpson, Pursel (A), Beardsley, Webster, Batth, Tran (A) (seated at 4:39 p.m.),

Commissioners Absent: Vargas (A), Taft (A), Kakarla, H. Brar (A), Nahama (A)

## 2. PUBLIC STATEMENTS

a. Agenda Item Public Statements

None.

b. Non-Agenda Item Public Statements

None.

## 3. SUMMARY REPORT

a. Adoption of the February 27, 2023 Youth Commission minutes

***Motion to adopt the minutes from the February 27 Youth Commission Meeting by Commissioner Beardsley, seconded by Commissioner Webster. Motion passed unanimously.***

b. Adoption of the January 30, 2023 Special Youth Commission minutes

***Motion to adopt the minutes from the January 30 Special Youth Commission Meeting by Commissioner Resolme, seconded by Commissioner Batth. Motion passed unanimously.***

## 4. NEW BUSINESS

a. Presentation by Ray Scott of the Keep Bakersfield Beautiful Committee regarding the 2023 Great American Cleanup, including the Mayor's High School Challenge on Saturday, April 22, 2023



**4. NEW BUSINESS continued**

Ray Scott gave a presentation on the Great American Cleanup and the Mayor's High School Challenge and invited the Commissioners to participate, and to get the word out to their high schools.

He also gave a presentation on Keep California Beautiful. He invited the Commissioners to volunteer for their watershed stewardship-citizen science project.

- a. Recap of the 2023 Youth Commission donation drive at the Haggin Oaks Farmers Market in collaboration with the Applecore Project, Inc.

Commissioner Pursel gave a report of the 2023 Youth Commission donation drive. She said that Jaclyn Allen from Applecore invited the Commissioners to help hand out the items collected from the donation drive.

***Motion to receive and file report by Commissioner Beardsley seconded by Commissioner Tran. Motion passed unanimously.***

- b. Discussion regarding the development of a video to promote youth engagement in the community and recruit interested high school students to serve on the Youth Commission for the 2023-2024 school year.

***Commissioner Bell asked that this item be included on the agenda for discussion at the next meeting.***

**5. STAFF COMMENTS**

Management Assistant Gutierrez made staff comments.

Deputy City Attorney Villanueva made staff comments.

**6. COMMISSION COMMENTS**

***Commissioner Bell asked to agendize the Keep California Beautiful project for discussion at the next meeting.***

**7. ADJOURNMENT**

The meeting adjourned at 5:14 p.m.



# ADMINISTRATIVE REPORT

**MEETING DATE:** 8/28/2023

4. a.

**TO:** Bakersfield Youth Commission  
**FROM:** Nathan Gutierrez, Management Assistant  
**CREATED BY:** Nathan Gutierrez, Management Assistant  
**DATE:** 8/25/2023  
**WARD:**  
**SUBJECT:** Presentation regarding the Ralph M. Brown Act and review of the Youth Commission Bylaws, by Deputy City Attorney Elizabeth Villanueva

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## STAFF RECOMMENDATION:

Staff recommends receive and file of the presentation

## BACKGROUND:

At the beginning of each school year, City staff provides an overview of the purpose of the Bakersfield Youth Commission, under Section 2.60.010 of the Bakersfield Municipal Code and a presentation of the Ralph M. Brown Act, which governs the rules by which the commission operates (Section 2.60.070 (B)).



# ADMINISTRATIVE REPORT

**MEETING DATE:** 8/28/2023

4. b.

**TO:** Bakersfield Youth Commission  
**FROM:** Nathan Gutierrez, Management Assistant  
**CREATED BY:** Nathan Gutierrez, Management Assistant  
**DATE:** 8/25/2023  
**WARD:**  
**SUBJECT:** Election of the Chair and Co-Chair of the Bakersfield Youth Commission for FY 2023-2024

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## STAFF RECOMMENDATION:

Staff recommends election of the Chair and Co-Chair of the Bakersfield Youth Commission for FY 2023-2024

## BACKGROUND:

Two regular appointed members of the Bakersfield Youth Commission are voted by their peers (regular voting members) by ballot during the August meeting each year, the Chair and Co-Chair, respectively.

The Chair serves as the head of the Youth Commission, facilitating meeting protocols and leading discussions between all members. They provide feedback, and make requests to City staff on behalf of the Youth Commission.

The Co-Chair serves as second-in-charge of the Youth Commission, assuming all meeting responsibilities of the Chair when the Chair is absent or unable to fulfill their duties.

The Chair and Co-Chair serve a single term following the school calendar which generally begins in August and runs through June 30 of the following calendar year.