

Project Roomkey Budget

Kern Project Room Key						
Budget - Sources & Uses						
Assumptions: 90 day max motel stay; 21 rooms; program length 4 months						
rev. 07/16/2020						
	Monthly Budget	Proj. Budget Amount	CVAF	Housing Authority	BKRHC	Comments
RESOURCES: (Projected and/or Actual)						
HEAP		160,000	75,000	85,000		HA - 85,000 CVAF - 75,000
HEAP		23,966	-		23,966	HEAP Admin to Services
HHAP - COVID 19		175,000	-		175,000	
HHAP			-			
Grants		15,000	-		15,000	Kern Community Foundation
Grants		10,000	-	10,000		HOFK
Other (county) ESG Gap			-			
TOTAL PROGRAM RESOURCES AVAILABLE		383,966	75,000	95,000	213,966	
OPERATING BUDGET:						
Salaries & Staff Related Costs:						
Housing Navigator		17,920	17,920	-	-	\$16/hr
Site Monitor X 3		38,304	38,304	-	-	
Benefits @ 30%		16,867	16,867	-	-	
Sub-Total Salaries, Wages, Benefits		73,091	73,091	-	-	
Operating Expenses:						
Insurance				-	-	
Travel/Mileage/Maintenance	150	750	750	-	-	
Vehicle/Transportation/Bus Passes		360	360	-	-	
Vehicle Maintenance		-	-	-	-	CVAF will cover cost of vehicle repair
Computer and other technology		-	-	-	-	CVAF will cover cost of computer equipment
Telephone	100	500	500	-	-	2 cell phones for staff
Office Supplies	200	1,000	1,000	-	-	general office items
Accounting, Legal other Consulting Services - for Master Lease Agrmt.		2,500	-	-	2,500	
Furniture		2,000	2,000	-	-	office furniture/cabinet/chairs
Utilities		-	-	-	-	
Security				-	-	
Laundry		18,500	-	-	18,500	Based on \$35 per room per week (Laundry Care)
Minor Equipment - Small Refrigerator/Microwave		-	-	-	-	Provided at motel
Food		10,000	10,000	-	-	BHC & Mission 6 hot meals per week, hotel breakfast, Patel Fdn
Hygiene		5,000	5,000	-	-	clothing/personal items/solicit community donations
Housing Fees		15,000	15,000	-	-	security deposits/vital docs/housing search
Other costs/fees:		9,350	9,350	-	-	permits/fees/bed bug box
Sub-Total Operating		64,960	43,960	-	21,000	
Capital/Facility Related Expenses:						
Maintenance & Repairs (Risk Pool) need estimate from Housing Authority		40,000	-	40,000	-	incl. bed bug abatement
*Motel Rate/Rent - Weekly and/Monthly		180,810	-	180,810	-	21 rooms x \$70 x 4 months
Animal deposits/fees			-		-	25 animals w/deposit and 90 day fees
Sub-Total Facility Expenses		220,810	-	220,810	-	
SUB-TOTAL OPERATING COSTS		358,861	117,051	220,810	21,000	
INDIRECT COSTS		25,105	8,178	15,457	1,470	7% of total operating costs
TOTAL KERN PROJECT ROOM KEY BUDGET		383,966	125,229	236,267	22,470	
AMOUNT OVER/UNDER NET RESOURCES AVAILABLE		(0)				